



Vendor Application

Name: _____

Home Address: _____

City, State, Zip: _____

Contact phone #: _____

Email address: _____

Email address is for the purpose of correspondence, notices, etc. & are kept confidential.

Website address if you have one: _____

Business name if you have one: _____

Business address (if different from home): _____

City, State, Zip: _____

Brief description of merchandise to be sold:

Is your merchandise hand-made by you or resale?: _____

What is the price range of the majority of your merchandise?: _____

Requested size of space or showcase: _____

When would you like your rental to begin?: _____

If space is unavailable, would you like to be placed on a waiting list? _____

You would be notified in the event a space should become available.

How did you first hear about us? _____

By signing this application Vendor agrees to all current and future rules, restrictions, regulations, policies and procedures of UTBVC,LLC.

Submission of an application does not guarantee acceptance to UTBVC.

Vendor Signature: _____ Date: _____

Vendor Application Procedure

1. UTBVC, LLC rents spaces/booths or showcases for the purpose of the sale of personal property to retail customers. Fees vary. We rent spaces of different sizes (starting at 5 x 10 feet) or showcases (glass case rentals). The Vendor fee is for space or showcase rental only; vendors provide their own tables, chairs, displays, etc. If you prefer to start with a small space, we can help you expand in the future.
2. Rental Agreements are for 6 months. UTBVC, LLC must be notified by the end of the fifth month if renewing for another 6 months.

Rent is due on the first day of every month. A late fee of \$25 will be charged to Vendors account for payments not received by the 5th day of each month. A \$25 fee will be charged for any returned checks.

Failure to Pay Rent. If rent is not paid in full for more than 30 days, the rental agreement is terminated and UTBVC, LLC reserves the right to seize any property in the Vendor's space. The merchandise will be sold at the sole discretion of UTBVC, LLC to pay said rents.

3. Revenue checks generated by Vendor sales will be distributed each month to Vendors, in good standing, by UTBVC, LLC on or before the 15th of each month.
4. Vendors are required to clean, stock, price, display & manage their own merchandise. Vendors are allowed to do this during open hours only. UTBVC, LLC is open 6 days per week. The hours are Tuesday–Thursday 10am-6pm, Friday and Saturday 10am-5pm, Sundays 11am–5pm. Closed Mondays & some holidays.
We provide the sales staff, accept payments & credit cards, advertise & promote the store. Vendors are not required to work in the store.
UTBVC will be responsible for the collection and payment of sales taxes to the State of Massachusetts.
5. UTBVC, LLC shall not be responsible for theft, loss or damage to Vendor items. It is Vendor's responsibility to have insurance coverage on their own merchandise.
6. We do not allow space sharing at UTBVC, LLC. Spaces are rented to one individual only. Couples or partners & associates should determine who will be the responsible party and owner of the Vendor Rental agreement.
7. UTBVC, LLC reserves the right to refuse or limit merchandise if it does not meet criteria or is considered offensive. In case of dispute, UTBVC, LLC will have final decision. (see # 7 of Rules & Regulations)
8. All vendors are reviewed for acceptance & we may decline rental to any vendor who may not be suitable for UTBVC, LLC & reserve the right to cancel rental agreements with any vendor that does not comply with our standards, misrepresents himself or his product, or changes from the original acceptance. Please review our policies before applying.

In the event of any restrictions or evictions, the UTBVC, LLC and its affiliates will not be liable for any refund of rental or other expenses. The UTBVC, LLC managers reserve the right to remove, without refund or recourse, any vendor who misrepresents himself or his product or does not adhere to UTBVC standards and policies. UTBVC, LLC reserves the right to amend or add to the applicable rules pertaining to and governing the UTBVC, LLC at any time without notice. The interpretation of all the rules by management shall be final.

Submit applications in person or by mail: Under the Bed Vintage, 386 Lindelof Ave., Stoughton, MA 02072.

Any questions may be sent to: underthebedvintagellc@gmail.com or give us a call: 781-885-1273

Payment is not required to apply. Applications are considered on a first-come, first-serve basis. You will be notified by UTBVC whether your application has been accepted and if so, when a space/showcase will be available. If you have requested to be put on a wait list, you will be notified as soon as a space becomes available for rental.

Submission of an application does not guarantee acceptance to the UTBVC, LLC .

Thank you for your interest in the Under the Bed Vintage and Collectibles!